



**Service Director – Legal, Governance and  
Commissioning**

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## **Decision Summary**

**Committee:  
AUDIT COMMITTEE**

**Date:**

**Committee Clerk:**

**TEL:**

**CORPORATE GOVERNANCE AND**

**FRIDAY 15 NOVEMBER 2019**

**Andrea Woodside**

**01484 221000**

### **Chair**

Councillor Will Simpson

### **Councillors Attended**

Councillor Kath Pinnock

Councillor John Taylor

Councillor Paola Antonia Davies

Councillor Susan Lee-Richards

### **Attendees**

### **Co-optees**

### **Ex-Officio Members**

Councillor Graham Turner, Cabinet Member (Corporate Services)

### **Observers**

### **Apologies**

Councillor Steve Hall and Councillor Martyn Bolt

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## **2 Minutes of Previous Meeting**

To receive and approve the Minutes of the previous meeting held on

13 September 2019.

That the minutes of the last meeting, held on 13 September 2019, be approved as a correct record.

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### **3 Interests**

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

There were no declarations of interest declared

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### **4 Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

No questions were asked.

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### **5 Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

There were no Deputations/Petitions.

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### **6 Compulsory Review of Polling Districts and Polling Stations**

To receive the report.

Contact: Sharon Salvanos, Electoral Services Manager.

That the revisions to the original report, submitted to this Committee on 13 September 2019, be noted.

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## **7 Information Governance Annual Report**

To receive the report.

Contact: Katy Deacon – Information Governance Manager and Data Protection Officer

1. That the Information Governance Annual Report 2018/19 be noted.
  2. That, in addition to the Annual Report, a half yearly update be submitted to this Committee.
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## **8 External Audit Update**

To receive a verbal update.

That the External Audit Progress report and Sector Update be received and noted

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## **9 Half Yearly Monitoring report on Treasury Management activities 2019/20**

To receive the report.

Contact: James Anderson, Head of Accountancy Service  
Rachel Firth, Finance Manager

- (1) That the half-year treasury management 2019-2020 performance report be noted.
  - (2) That the report be referred to the meetings Cabinet on 3 December 2019 and Council on 15 January 2020.
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## **10 Risk Management Update**

To receive the report:

Contact: Martin Dearnley, Head of Risk & Internal Audit

That the Risk Management update report be received and noted

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## **11 Quarterly Report of Internal Audit Q2 2019/20 - July 2019-September 2019**

To receive the report:

Contact: Martin Dearnley, Head of Risk & Internal Audit

That the Internal Audit Quarterly Report (Quarter 2 - 2019/20) be received and noted.

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## **12 Exclusion of Public**

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the undermentioned Minutes.

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## **13 Risk Management Update**

For consideration in private because the information contained in it is exempt information within part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.

Exempt Appendix in relation to item 10

1. That the Risk Management update report be received and noted.
  2. That future reports include detail of mitigations and remedial actions in respect of the risk matrix.
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## **14 Quarterly Report of Internal Audit Q2 2019/20 - July 2019-September 2019**

For consideration in private because the information contained in it is exempt information within part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.

Exempt Appendix in relation to item 11.

That the Internal Audit Quarterly Report (Quarter 2 - 2019/20) be received and noted.

